

Momentum Metropolitan Services

Posting date	07 th Dec 2021	
Job Role Profile/Purpose	<i>Finance Manager</i> Primary purpose: To assist the finance function of the offshoring capability and support the CFO in creating the appropriate governance and financial reporting framework through the application of Corporate portfolio management principals.	
Designation	<i>Finance Manager</i>	
Business Unit	Momentum Metropolitan Services	
Reporting Manager	Yasir Ahmad	
Location	Momentum Metroplitan Services, Mumbai	
Total Experience	3 – 5 years	
Domain/Vertical	Life insurance and / or Health insurance and / or Asset management	
Qualifications	Educational	Chartered Accountant
	Certifications	IFRS (preferred)
Relevant Experience	<ul style="list-style-type: none"> • A min of 3-5 years' experience in Finance domain • A minimum of 3-5 years' experience in the Life Insurance and/or Health Insurance Business and/or Asset Management 	
Responsibilities	Key accountabilities/KRAs/KPIs: <ul style="list-style-type: none"> • SEZ Compliances (SERF, Softex, MPR, APR, DTA, DSPF etc) • Accounts review, finalization and Audit • Statutory Audit and Tax Audit finalization • Vendor payments • Book keeping of transactions in local books of account (Tally) • Monthly, Quaterly and Annual reporting of financials to the Head office in JDE System • Assist the company secretary in the CS compliances • GST (GST1,3B, Annual return), Income Tax (TDS, Advance tax) related Compliances • Fixed Assets recording and depreciation run • Month end activities – invoicing, intercompany reporting, prepaid recon, provision recon, ledger recon etc • Debtors recon and tracking • Consolidation of accounts and reporting for Joint ventuers of MMH group within MM Affiliates • Experience with consoliation with multiple currencies 	

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		<ul style="list-style-type: none"> • Familiar with IFRS • Knowledge of coordinating budget and forecasts • Coordinating internal and external audit • Strong report writing skills • Basic project management would be an advantage • Strong MS Office skills • Use of multiple reporting platforms
<p>Skills & Competencies <i>(Technical & Behavioural – Characteristics, Proficiencies etc.)</i></p>	<p>Technical</p>	<p>Mandatory:</p> <ul style="list-style-type: none"> • Worked on ERP systems like JDE etc • Strong MS Office Skills • IFRS • Consolidation experience • Worked in the Group Finance context
	<p>Soft skills/ Competencies</p>	<ul style="list-style-type: none"> • Effective written and verbal communication. • Ability to hold elicitation sessions from a business and technical perspective. • Apply analytical skills to all work performed. • Attention to detail • Ability to work independently • Take ownership and accountability • Problem solving • Ability to manage pressure • Must be able to build and maintain relationships. • Apply tools and techniques to continuously improve thinking and solutions.